



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

## BOARD OF DIRECTORS

### REGULAR SESSION AGENDA

LOCATION: YCSB BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, February 8, 2024

Regular Session: 6:00pm

## MINUTES

**Board Members Present:** *Jami Eglund, Susan FitzGerald, Jaletta Dumdi, Ken Watson, Erin Galyean*

**DO/Administrative Staff Present:** *Clint Raever, Tami Zigler, Mary Brown, Tanner Smith, Matt Wiles, Chad Tollefson, Amanda Dallas, John Horne*

**Also Present:** *Spencer Stiff, Morgan Bishop, McKenzie Francis, Jo Lyn Hamilton, Gordon Dromgoole, Chloe Schuh, Rylie Powell*

### I. Call to Order Regular Session

*S.FitzGerald called the meeting to order at 6:00pm.*

### II. Flag Salute

### III. Individuals, Delegations, Recognitions, and Communications

#### A. YCHS - Student body – Verbal Report

*-Spencer Stiff reported.*

*-Next week is Valentine's Spirit Week.*

*-There will be a spring sports assembly soon.*

*-The 'Tiger-Palooza' festival will be in May. There will be games, food trucks, cotton candy, a dunk tank, and more.*

*-The leadership team has been approved to do a service project. They are leaning towards doing a beach clean-up.*

*-Every Friday, the leadership team seniors write small notes to the freshmen with a fun fact or something about them and let them know they can reach out if they have any questions.*

*-K.Watson asked what he thought of J-term. S.Stiff replied he really enjoyed it. It was hard for some students that are taking advanced classes to have a month off from those classes.*

#### B. YCHS - Tanner Smith & Brad Post – Verbal Report

*-B.Post was unable to attend. T.Smith reported.*

*-The boys' wrestling finished 2<sup>nd</sup> in the Coastal Range League Team Dual Championship last week. The special district tournament will be held on February 10<sup>th</sup>. Individuals who place in the top 3 will move onto state. A few of the boys have a shot to make it to state.*

*-The girls' wrestling team will be going to Scappoose for the regional championship on February 16<sup>th</sup> and 17<sup>th</sup>. The top 5 in each bracket will advance to State.*

*-The girls' basketball team is currently in 6<sup>th</sup> place. If they win tonight and next week, they may have a chance to go to the championship tournament.*

*-The boys' basketball team is in 3<sup>rd</sup> place. If they finish 3<sup>rd</sup> or 4<sup>th</sup> in the league, they will be in the championship tournament.*

*-The cheerleading team of 8 members is going to State this Saturday at Oregon City High School.*

**Note:** Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

- They are starting to look at the results of J-Term. At the start of J-Term, there were 48 incomplete grades. 47 of them went from incomplete to a passing grade.
- Intervention classes were a lot smaller which was really helpful.
- Students were given a survey to take to give their feedback about J-Term asking what they enjoyed, what they would change, and what classes they would like to have next term. Once all the surveys are tallied there will be more information to give to the board.
- J-Term classes are worth .25 of a credit.
- T.Smith stated that there needs to be more transparency and information given to parents before M-term, explaining what it is all about and why it is being done.

C. YCIS - Matt Wiles & Chad Tollefson – Student Spotlight

- McKenzie Francis presented a PowerPoint on the ASL class that she taught during J-Term at the intermediate school.
- Two students, Chloe Schuh and Riley Powell, demonstrated some of what they learned during the class by having a conversation using sign language.
- M.Francis is a math teacher at the intermediate school and was very excited to teach an elective. She lost her hearing in one ear at the age of 13. After that, she studied ASL and continued during high school and college, where she minored in ASL interpreting.
- There were 26 students in the class. They learned the alphabet and over 300 signs. They, also, learned about the history of ASL and discussed cultural norms and how the deaf community operates.
- For their final project, students were asked to perform a scene using sign language. They wrote a short 2-minute script. Many of the scenes were very creative and showed just how much the students had learned during that time.
- M.Francis is very proud of her students and loved seeing them use and love the language as much as she does.

YCIS - Matt Wiles & Chad Tollefson – Verbal Report

- M.Wiles reported.
- Now that J-Term is over, they are looking at how to make it better and more efficient.
- Like the high school, students were given a survey to give their feedback about J-term.
- The halfway point of the school year is here. The message to staff for 2<sup>nd</sup> semester is that it is time to reset expectations and review classroom procedures.
- The second round of DESSA testing is this month. The goal is for the staff to be aware of the numbers and what the goals are.
- The science fair is tomorrow. It will be good to see the high level of effort that students have put into their projects. There will be judging to see if any students qualify the regional competition. We have had students in the past make it to state.
- The next recognition assembly will be on the 23<sup>rd</sup> of this month. This month they will be honoring upstanding behavior. There will be two assemblies. One for 4<sup>th</sup> and 5<sup>th</sup> grades and another for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>.
- Bingo night will be held February 23<sup>rd</sup>.
- This week is school counseling appreciation week. M.Wiles would like express his appreciation for Kristina Hayward. She is doing an amazing job.

D. YCES - Amanda Dallas – Verbal Report

- A.Dallas reported.
- She appreciates how staff has stepped up to support not only her, but each other.
- There are a lot of things happening this month, including Valentine's day and a couple of assemblies.
- Another glow in the dark dance party will be held on the 16<sup>th</sup> for the students' Tiger Run accomplishments.

- A sky dome assembly will be held on the 22<sup>nd</sup>. The galaxy is brought in in dome form. The students will get in the dome and listen to a presentation about the galaxy.
- The 100s day is coming up on February 23<sup>rd</sup>. The entire staff will be dressing up like they are 100 years old. They will be having the whole school rotate through 100s day activities.
- Winter assessments are completed. It was good to see all the growth and look at the places that need to have instruction adjusted.
- Data Wall walks will be done during early release and focus on celebration and areas of growth. This year, the staff is ready to dive a little deeper into how the data is looked at. First, cards will be put up according the scores of red, yellow, green/blue. They will leave up all the cards of students who haven't grown or grown very little. After that, the team will dig deeper into the why, develop interventions, and shift the instruction inside the classroom to meet the needs of the students.
- There were some range shifts in the Dibels winter assessment. They are excited for a couple grades, but not all. There are a lot of factors to look at and why it is working for some grade levels and not others.
- I-Ready data is improving. Green is getting bigger, red is getting smaller.
- There are 4 students in the GATE program and one being tested.
- Regarding MTSS, they are planning in-house ENVOY training and a PAX challenge the week before spring break. They are starting a 'would you rather' Wednesday as a school over the announcements to build collective experiences.
- A.Dallas is connecting with WESD to see if there are any additions that can be made to the process through an SEL lens.
- The new district TAG plan process has been officially rolled out. Students in the K-3 can be flagged through the TAG test or by teacher referral. Those students will than be taken through the GATE process and then a TAG plan will be developed. The counselor will then have a meeting every year to update the plan with parents and teachers, similar to the 504 process.
- E.Galyean asked how the conference went in Chicago. A.Dallas stated it was good, some of the sessions were more valuable than others.

*Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at brownm@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.*

#### **IV. Review of Agenda (Action Item)**

*J.Egland motioned to approve the agenda as presented. J.Dumdi seconded. All in favor. Motion carried.*

#### **V. Regular Session – Consent Agenda (Action Item)**

- A. Approval of Board of Directors Minutes
  - 1. Regular Session Minutes: 01/11/2024
  - 2. Work Session Minutes: 01/25/2024
- B. Personnel
- C. Enrollment
- D. Donations

*K.Watson motioned to approve the consent agenda as presented. E.Galyean seconded. All in favor. Motion carried.*

#### **VI. Announcements and Reports**

- A. Superintendent's Report – Clint Raever – Verbal Report
  - C.Raever reported.
  - C.Tollefson, T. Zigler, and C.Raever attended the budget symposium yesterday and today. It was a good review for all of them. C.Tollefson attended some classes about local budget laws. There was a great

*session on how to budget with your strategic plan in mind. The conference also covered the new unemployment laws.*

*-The district is in the process of collecting data from staff for the site shield app.*

*-The camera upgrades are scheduled for April.*

*-Regarding the stadium, some community members wanted a more concrete quote. They had a full assessment done with engineers and a construction company. According to the results the roof structure is stable, but there are substantial repairs that would need to be done to the rest of the structure.*

*C.Raever is meeting with Neil Slater tomorrow to discuss what their intentions are going forward.*

*-I.Barr is on vacation. C.Raever reported for him.*

*-The fencing at the intermediate school has been installed. The gates are installed but not the kickbacks yet.*

*-In regards to the intercom system, it turns out it was just the settings on the speakers which will be less costly.*

*-The rekeying project and the back stairs will be completed this summer.*

*-J.Dumdi stated that she is concerned about the lack of lighting in the parking lot behind the old gym.*

*C.Raever said he would address it.*

**B. Financials and List of Bills for January 2024 – Tami Zigler (Action Item)**

*-Taxes show \$133,941 under plan. The district is currently at a 90% collection rate. Some are paying early and some haven't paid yet. In March, when second payment is due, the district should be in line.*

*-SEI filling will be open March 15<sup>th</sup>. T.Zigler will be finalizing the list on February 15<sup>th</sup>.*

*-T.Zigler stated there was a lot of good information at the budget symposium. The legislative session just started and, so far, there is nothing major in education.*

*-E.Galyean motioned to accept the financials and list of bills for January 2024 as presented. K.Watson seconded. All in favor. Motion carried.*

**VII. New Business**

**A. Request for out of state travel during spring break for softball and baseball teams (Action Item)**

*-C.Raever requested on behalf of B.Post since he is ill. The emails are in the board packet with the information regarding the out of state travel request for the baseball and softball teams.*

*-The teams have done this for multiple years. The softball team will be traveling to California. The baseball team will be traveling to Arizona.*

*-They will be driving, not flying.*

*-It will be paid for out the ASB and fundraising accounts.*

*-E.Galyean motioned to approve out of state travel for the YCHS softball and baseball teams during spring break. J.Egland seconded. All in favor. Motion carried.*

**B. Budget Committee Recommendation-Julia Howard (Action Item)**

*-T.Zigler recommended have Julia Howard join the budget committee for the next three years.*

*K.Watson motioned to appoint Julia Howard as a budget committee member. J.Dumdi seconded. All in favor. Motion carried.*

**C. Adopt Updated Policies (Action item)**

1. Family Medical Leave (GCBDA/GDBDA)

2. Grading and Reporting System (IKA)

*E.Galyean motioned to adopt policies GCBDA/GDBDA and IKA as presented. J.Dumdi seconded. All in favor. Motion carried.*

**VIII. Board of Directors Comments**

*-K.Watson will be in Texas during the March board meeting. He will join via zoom.*

*-J.Egland will not be at the March board meeting.*

**IX. Executive Session**

Note: this is not part of the public meeting. The Board will meet in Executive (closed) Session under ORS 192.660(2) (i) Performance Evaluations of Public Officers and Employees

*-At 7:00pm, E.Galyean motioned for the board go into executive session. J.Dumdi seconded. All in favor. Motion carried.*

*-At 10:28pm, E.Galyean motioned for the board return to open session. J.Egland seconded. All in favor. Motion carried.*

**X. Adjournment**

*S.FitzGerald adjourned the meeting at 10:30pm.*